



DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND

11 Mar 11

I certify that the Ft Sam Houston Warrior and Family Support Center Program in this application meets eligibility criteria in 5 C.F.R. §950.204(d).

The organization is a Non-Appropriated Fund Instrumentality that supports the installation MWR/FSYA program.

The organization is a nonprofit, tax-exempt organization that provides family service programs or youth activity programs to personnel in the Command where the organization is located. The activity does not receive a majority of its financial support from appropriated funds.

The organization has a high degree of integrity and responsibility in the conduct of its affairs. Contributions received are used effectively for the announced purposes of the organization. The organization is directed by the base Non-Appropriated Fund Council or an active voluntary board of directors which serves without compensation and holds regular meetings.

The organization conducts its fiscal operations in accordance with a detailed annual budget, prepared and approved at the beginning of the fiscal year. Any significant variations from the approved budget must have prior authorization from the Non-Appropriated Fund Council or the directors. The family support and youth activities must have accounting procedures available to an installation auditor and the inspector general.

The organization has a policy and practice of nondiscrimination on the basis of race, color, religion, sex or national origin applicable to persons served by the organization.

The organization prepares an annual report which includes a full description of the organization's activities and accomplishments. These reports are made available to the public upon request.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary E. Garr", is positioned below the word "Sincerely,".

MARY E. GARR, Colonel, USA, MS
Commander, 502d Mission Support Group